



Permit Issuance Package

- All documents must be available on site.
- Maintain documents to ensure durability through project completion.
- If documents are not available for scheduled inspections, re-inspection fees may be charged.

Before construction

1. Make sure to review your approved permit, plans, and conditions where applicable.
 - a. Note the allowed working hours. See guidelines for construction noise: www.kingcounty.gov/noise
 - b. Note the right-of-way connection detail.
 - c. Note the erosion & sediment control plan.
2. Obtain any permits required by other agencies and follow the conditions. (ex. NPDES, FPA, & HPA)
3. Always call 811 before you dig.

Permit issuance package, continued

Inspection scheduling instructions and codes

King County Permitting Self-Help Inspection Services Schedule – Cancel - Reschedule – Get results – Estimated arrival time		
<p>By phone <i>Interactive response system</i> (206) 971-9780</p>	<p>Make a choice from the voice menu.</p>	<p>Follow voice prompts to enter your permit number, inspection code, contact number, and other details.</p>
<p>By Text (844) 413-2653</p>	<p>Text “Schedule”, “Cancel”, “Reschedule” or “Results”</p> <p>Text “List” for available inspection codes.</p>	<p>Follow the text prompts to enter your permit number, inspection code, and other details.</p>
<p>Online King County Permits website: MyBuildingPermit.com (MBP):</p>	<p>King County Permits Portal</p> <p>Inspection Scheduling - MBP</p>	<p>Search by your permit number and then follow the prompts to enter inspection code and other details.</p>
<p>Inspection help</p>	<p>King County Permits inspection web page</p>	<p>Go to our website for more information</p>

Turnaround Time for Inspection requests

- You can request an inspection up to five days in advance. Submit your request before 3pm to request next business day inspection.
- The number of requests received for any specific day can vary significantly. Due to this and other factors we may not be able to schedule your inspection on the date requested. An inspector will call you at the contact number you provide if we need to re-schedule the inspection.
- An estimated window of inspection time will be available by self-service after 8am. You may also receive an automated phone message of estimated inspection time if you provided a contact number. Our inspectors cannot provide a guaranteed arrival time.
- **Fire inspections:** Inspection requests are not confirmed until you receive a call from the assigned inspector to schedule a specific date and time.
- **Vashon:** Available on Thursday’s only
- **Please ensure your construction site and your approved plans are fully accessible throughout your scheduled inspection day.**

Permit issuance package, continued

IVR (Interactive Voice Response) Inspection Scheduling Codes

Building		Building		Fire	
Structure Removed	222	Temporary Occupancy	299	Placement - Tank	291
Pole Hole and Punch Pad	292	Other	134	Device Placement	259
Pad Placement	142	Pool Structure	293	Nozzle/Head Placement	283
Foundation Footing	086	Barrier Fence	027	Flow/Trip Test	273
Foundation Walls	089	Structural	220	Device/Panel Test	261
Foundation	087	Insulation/Energy	060	Flush Test	274
Hold Downs and Skirting	277	Permit Extension Inspection	165	Run Test	191
Under floor Inspection	300	Site Inspection		Pressure Test	168
Exterior Shear Wall	200	Pre-Construction Conference	160	Insulation Cover	280
Framing	090	Drainage BMP Installation	150	Rack/Pile Inspection	298
Mech./HVAC Inspection	282	Wet Season Construction	375	Emergency Shut Off	067
Interior Shear Wall	281	Final Inspection-Critical	350	Final Acceptance	077
Fire Rated Construction	082	Site Preparation	215	Other	134
Fire Inspection	266	Final site	355		
Final Inspection	075				

Texting Express Commands	
<i>Schedule</i> S [permit number] [inspection code] [date] [AM/PM]	<i>Cancel</i> C [permit number] [inspection code]
<i>Reschedule</i> RESCH [permit number] [inspection code] [date] [AM/PM]	<i>Inspection Results</i> R [permit number] [inspection Code]

Please ensure your construction site and your approved plans are fully accessible throughout your scheduled inspection day.